

Student Remote Work Arrangement

Work Expectations

Start date of remote work agreement: _____ End date: _____

Location of remote worksite:

Number of hours worked per week: _____

Form and frequency of contact/interaction between the supervisor and the student employee:

Work to be completed: _____

Method of measuring productivity and quality of work completed: _____

Other: _____

It is expected that the student employee conduct themselves in a professional manner at all times, reflecting respect and responsibility in their position of employment, while complying with all university policies and procedures.

Student Name: _____

Cornell ID: _____

Supervisor Name: _____

Supervisor Signature: _____

Date: _____