

PreK-12 & Pre-College Opportunities Tutor Position Description

The Public Service Center's PreK-12 and Pre-College Opportunities Programs are seeking motivated and dedicated individuals to provide tutoring and/or mentoring assistance and support to local school students. Tutors have the opportunity to be placed in the following programs:

- **America Reads Challenge (ARC) and America Counts Challenge (ACC)** tutors will work in coordination with the student-run organization REACH (Raising Education Attainment Challenge). Tutors will be placed in schools across the Ithaca City School District and will assist small groups and individual students with activities to reinforce math concepts, and reading and writing skills. This position may include preparation of math and literacy materials, providing homework help, or assisting with making games and materials needed for struggling learners. Transportation is provided to some sites, and free bus passes are provided to other sites which are within walking distance from the Cornell campus and/or are located on a bus route.
- **STEP** (Science and Technology Entry Program) tutors will work with students enrolled in STEP at DeWitt Middle School, Boynton Middle School, and/or Ithaca High School. STEP assists students that identify as historically underrepresented and economically disadvantaged in their efforts to pursue a career in mathematics, science, technology, health-related fields, or the NYS licensed professions. Tutors will assist students with daily homework assignments, quiz/test preparation, ACT/SAT prep and other work as assigned. Transportation is provided.
- **Upward Bound** is a federally funded program that works with high school students from Groton, Newfield, Spencer-Van Etten, Elmira, Candor, and Dryden who qualify as low-income and/or first generation in their efforts to prepare and go on to college. Tutors will assist students with daily homework assignments, quiz/test preparation, ACT/SAT prep and other work as assigned. Transportation is provided.
- **21st Century Afterschool Program** works with 3rd-8th grade students from Odessa-Montour, Spencer-Van Etten, Watkins Glen, and Waverly School Districts. The 21st Century Afterschool Program seeks to motivate students to reach their full potential by providing a safe, structured learning environment where students receive additional academic support and participate in exciting project-based enrichment and recreation activities. Tutors will primarily support students with developing and mastering math and literacy skills.

Position Qualifications:

The ideal tutor/mentor will possess:

- The ability to work with a diverse population of students with a range of academic abilities;
- An understanding of how to manage groups of students to meet outcomes;
- Comfort with elementary, middle school, and/or high school curriculum.
- Applicants with a driver's license preferred, as they can be approved to drive university vehicles.

Remuneration:

Applicants must be eligible for Federal Work-Study or have Cornell Tradition Funding to be paid.

\$11.10/hour

Students without FWS or Cornell Tradition Funding can choose to take on this position in a volunteer capacity.

Application Process:

Interested students should send a resume and cover letter to Kurt Sarsfield and Liz Millhollen at pscprek12@cornell.edu. Interviews will be scheduled for September 3rd - 5th. After these dates applications will be reviewed on a rolling basis until all positions are filled.

Questions regarding this position can be sent to Kurt Sarsfield (kss226@cornell.edu).